

# **DIRECTORS & OFFICERS LIABILITY INSURANCE**

WHEREAS the Insured named in the Schedule hereto by a Proposal and declaration, which shall be the basis of this contract and is deemed to be incorporated herein, has applied to the Liberty General Insurance Limited (hereafter referred to as the "Liberty") for the insurance hereinafter contained and has paid the Premium as consideration for such Insurance.

In consideration of payment of the Premium by the Insured and subject to all the terms, conditions and exclusions, including all definitions, of this Policy, Liberty agrees as follows:

#### **Insuring Clauses** 1.

#### 1.1 **Directors & Officers Liability**

Liberty will pay on behalf of any Insured Person the Loss which the Insured Person is legally liable to pay as a result of a Claim alleging a Wrongful Act unless the Insured Person is entitled or able to be indemnified by the **Company** for such Loss.

# 1.2 Company Reimbursement

If the Company is legally required or permitted to indemnify the Insured Person for the Loss referred to in Insuring Clause 1.1, then Liberty will pay on behalf of the Company the amount of that indemnity.

#### 1.3 **Defence Costs**

Liberty will also pay for Defence Costs in respect of a Claim covered under Insuring Clause 1.1 or 1.2 or under any applicable extension.

Liberty will pay for these Defence Costs as and when they are incurred prior to the final resolution of the Claim.

However, an Insured shall repay to Liberty all payments of Defence Costs incurred on that Insured's behalf if and to the extent it is established that such Defence Costs are not Insured under this Policy.

Defence Costs are subject to the applicable Excess and shall form part of the Limit of Liability specified in the Schedule.

#### 2. Extensions

Subject to the applicable **Excess** and all the terms, conditions and exclusions, including all definitions, of this **Policy**, **Liberty** further agrees to extend cover in accordance with the following extensions. Excess which is applicable will depend on whether the Company is legally required or permitted to indemnify the **Insured Person**. If it is, the **Excess** is the one applicable to Insuring Clause 1.2. If it is not, the **Excess** is the one applicable to Insuring Clause 1.1.

# 2.1 Inquiry Representation Costs

Liberty will pay on behalf of the Insured the costs and expenses incurred by an Insured Person (but excluding his or her salaries, wages, travel or accommodation expenses) in preparing for and attending an **Inquiry**, as and when they are incurred, provided that:

such costs and expenses were incurred with the prior written consent of Liberty which (a) consent shall not be unreasonably withheld; and

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(b) the notice requiring the Insured Person to attend the Inquiry is first served upon the Insured Person and reported to Liberty during the Policy Period.

Liberty agrees to pay such Inquiry representation costs and expenses whether or not there is an allegation of a Wrongful Act against the Insured Person. However, the Insured shall repay to Liberty all payments of Inquiry representation costs and expenses incurred on that Insured's behalf if and to the extent it is established that such Inquiry representation costs and expenses are not Insured under this Policy.

Exclusion 4.6 in respect of "Pollution" does not apply to this extension.

The maximum amount payable by Liberty under this extension is the Sub-Limit of Liability specified in the Schedule.

# 2.2 Pollution Defence Costs

Notwithstanding Exclusion 4.6 in respect of "Pollution", Liberty will pay on behalf of the Insured the Defence Costs which an Insured Person incurs in defending a Claim in connection with the actual or alleged discharge, dispersal, release or escape of any Pollutant.

The maximum amount payable by Liberty under this extension is the Sub-Limit of Liability specified in the Schedule.

#### 2.3 **Shareholder Pollution Claims**

Notwithstanding Exclusion 4.6 in respect of "Pollution", Liberty will pay on behalf of the Insured the Loss which an **Insured Person** is legally liable to pay as a result of a **Claim** made, either directly or derivatively, by any shareholder of the **Company** alleging **Loss** to the **Company** or its shareholders as a result of any actual or alleged discharge, dispersal, release or escape of any Pollutant.

This extension shall not apply if:

- (a) on or before the Continuity Date specified in the Schedule, the Company, an Insured Person or any Employee with managerial responsibilities over environmental affairs, control or compliance of the Company, knew or could reasonably have suspected that there existed any situation, circumstance or Wrongful Act that might give rise to a Claim; or
- (b) the **Claim** is brought in the jurisdiction of the United States of America or any territory under its jurisdiction.

# 2.4 Spouses & Executors

Liberty will cover:

- in the event of the death, incapacity or bankruptcy of an Insured Person, any Claim brought (a) against his or her estate, heirs, executors, administrators or legal representatives; or
- (b) any Claim brought against the lawful spouse of an Insured Person, for a Wrongful Act by the **Insured Person** as if the **Claim** had been brought against that **Insured Person**.

No cover is provided under this extension for any conduct or Wrongful Act committed or allegedly committed by such estate, heirs, executors, administrators, legal representatives or lawful spouse.

# 2.5 New Subsidiaries

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The definition of **Subsidiary** in Definition 7.26 is extended to include any **Company** which becomes a Subsidiary during the Policy Period provided that:

(a) the total gross assets of the new Subsidiary do not exceed the New Subsidiary Asset Size specified in the Schedule and the new Subsidiary does not have any Securities listed or traded in the United States of America or Canada; or

(b) if the total gross assets of the new Subsidiary exceed the New Subsidiary Asset Size or the new Subsidiary has any Securities listed or traded in the United States of America or Canada, the Parent Company provides Liberty with full details of the new Subsidiary and agrees to any additional Premium and conditions Liberty may impose within 60 days of the new Subsidiary being acquired or created (failing the provision of which, the extension of coverage under this clause shall automatically terminate on the expiration of the said 60 days period).

#### 2.6 **Outside Directorships**

The definition of **Insured Person** in Definition 7.10 is extended to include any **Insured Person** acting in the capacity of a director or officer of an Outside Entity at the specific written request or with the written approval of the Company. Liberty will pay on behalf of the Insured the Loss which an Insured Person is legally liable to pay as a result of a Claim alleging a Wrongful Act in his or her capacity as a director or officer of an Outside Entity.

The cover provided under this extension:

- shall be specifically in Excess of any indemnity or insurance available from or provided by the (a) Outside Entity including any policies of the Outside Entity specified in the Proposal and any renewal or replacement of those policies;
- shall not apply to any Claim brought by the Outside Entity unless the Claim is a derivative (b) action brought in the name of the **Outside Entity** by any legally authorized individual or entity including any regulatory authority where the individual or entity acts without any assistance, intervention, solicitation or active participation by the **Outside Entity** or by any **Insured**;
- (c) shall not apply to any Claim brought by any other director, officer or Employee of the Outside Entity unless the Claim alleges an Employment Practice Breach; and
- (d) shall not extend to the **Outside Entity** in which the outside directorship is held or to any other director, officer or Employee of such Outside Entity.

# 2.7 Extended Policy Period

If a Change in Control occurs during the Policy Period then the Insured may request an extended Policy Period of up to 84 months commencing from the end of the Policy Period during which time the Insured may notify any Claim to Liberty provided it results from a Wrongful Act committed or allegedly committed prior to the effective date of the Change in Control. The Insured must request this extended Policy Period before the Policy Period expires. Liberty may, but is not obliged to, offer this extended Policy Period on such terms and conditions and for such additional **Premium** as Liberty may reasonably impose.

An extended Policy Period granted under this extension shall be non-cancellable by the Insured and any additional **Premium** paid shall be non-refundable.

This extension is subject to the Limit of Liability and does not apply if this Policy is cancelled or avoided by Liberty.

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#### 2.8 **Continuous Cover**

Notwithstanding Exclusion 4.5(b) in respect of "Prior Matters", if an Insured was aware of any facts that might give rise to a Claim, prior to the Policy Period and had not notified Liberty of such facts prior to the commencement of the Policy Period, Liberty will indemnify the Insured in respect of a Claim arising from such prior known facts, provided that:

- the Insured first became aware of such facts after the Continuity Date specified in the (a) Schedule: and
- (b) the failure to notify such facts was not a result of any fraudulent misrepresentation or fraudulent non-disclosure by the Insured; but
- (c) the Limit of Liability, sub-limits of liability and Excesses of the Policy in force at the time when the Insured first became aware of such prior known facts shall apply; and
- (d) Liberty will reduce its liability to the extent of any prejudice suffered as a result of the **Insured**'s failure to notify such facts giving rise to a **Claim**, prior to the **Policy Period**.

#### 3. **Optional Extensions**

The following extensions are subject to all the terms, conditions and exclusions, including all definitions, of this **Policy** and shall apply only if they are specifically included in the **Schedule**.

### 3.1 Former Directors & Officers

- If a Change in Control occurs during the Policy Period and the Parent Company does not (a) purchase the extended Policy Period offered under Extension 2.7 in respect of "Extended Policy Period" or purchase the same or similar cover from another insurer or insurers, then Liberty will provide an extended Policy Period of 84 months following the effective date of the Change in Control but only for the benefit of those Insured Persons who resigned from the **Company** at least 6 months prior to the effective date of the **Change in Control**.
- (b) If a Change in Control does not occur during the Policy Period and at the end of the Policy Period the Parent Company does not renew this Policy with Liberty or replace this Policy with one or more Directors and Officers Liability policies issued by another insurer or insurers, then Liberty agrees to provide an extended Policy Period of 84 months following the end of the **Policy Period** but only for the benefit of those **Insured Persons** who resigned from the **Company** at least 6 months prior to the end of the **Policy Period**.

The **Insured Persons** referred to in 3.1(a) and (b) will be entitled to notify **Liberty** of any **Claim** during such extended Policy Period provided the Claim results from a Wrongful Act committed or allegedly committed whilst they were a **Director**, **Officer** or **Employee** of the **Company**.

#### 3.2 **Company Securities Liability**

Liberty will pay on behalf of the Company the Loss and associated Defence Costs which the Company is legally liable to pay as a result of a Securities Claim alleging a Wrongful Act.

In respect of the cover provided under this extension, the **Company** will bear uninsured the **Coinsurance** Percentage of any Loss and associated Defence Costs which exceeds the Excess. Liberty will pay on

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behalf of the **Company** the remaining percentage of such **Loss** and associated **Defence Costs** up to the **Limit of Liability**.

The Coinsurance Percentage and Excess which apply to this extension are specified in the Schedule.

# 4. Exclusions

Liberty will not pay for any Loss, Defence Costs or any other amounts Insured under this Policy for, arising out of or in any way connected with:

# 4.1 Fraud & Dishonesty

- (a) any fraudulent, criminal, wilfully reckless, malicious or dishonest act, error or omission including any intentional violation or breach of any law or regulation committed or omitted by any **Insured**; or
- (b) any improper use of position or information by an **Insured Person** for the purpose of gaining any profit, benefit or advantage to which an **Insured** is not legally entitled or to cause detriment to the **Company**.

These exclusions will only apply where it is established by an admission of such **Insured** or by a judgment, award, finding or other adjudication of a court, tribunal, commission or arbitrator that such conduct did in fact occur.

# 4.2 Insured versus Insured

any Claim brought by or on behalf of the Company or any Insured Person other than a Claim:

- (a) brought by or on behalf of any **Insured Person** for contribution or indemnity, if the **Claim** results directly from another **Claim** which would be covered under this **Policy** if made directly against the **Insured Person**;
- (b) brought in the name of the **Company** by any legally authorized individual or entity (other than the **Company** itself) provided that they are acting without the assistance, intervention, solicitation or active participation of the **Insured** against whom the **Claim** is brought;
- (c) alleging an **Employment Practice Breach**.

# 4.3 **Professional Services**

The provision of professional services or any actual or alleged act or omission, including but not limited to any error, misstatement, misleading statement, neglect, breach of trust or breach of duty owed in a professional capacity. This exclusion does not apply to services provided by an **Insured Person** in his or her capacity as a **Director** or **Officer**.

# 4.4 ERISA

any actual or alleged violation or breach of any responsibilities, obligations or duties imposed under the Employee Retirement Income Security Act 1974 (USA) or any amendment thereto.

# 4.5 Prior Matters

(a) any **Claim** made, threatened or intimated against an **Insured** prior to the commencement of the **Policy Period**;

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- (b) any facts that an **Insured** was aware of before the commencement of the **Policy Period** that might give rise to a **Claim**;
- (c) any facts that might give rise to a Claim which have been reported, or which can be or could have been reported, to an insurer under any insurance Policy entered into before the commencement of the Policy Period;
- (d) any facts that might give rise to a **Claim** which have been disclosed to any insurer in any **Proposal** for insurance made before the commencement of the **Policy** Period; or
- (e) any facts that might give rise to a **Claim** which have been disclosed to **Liberty** in the **Proposal**.

# 4.6 Pollution

the actual or alleged presence, discharge, dispersal, release or escape of any **Pollutant** or the cost of removing, nullifying or cleaning up any **Pollutant**.

# 4.7 War

war or military action which includes, without limitation, the following:

- (a) war, including undeclared or civil war, invasion, acts of foreign enemies, hostilities (whether war be declared or not), military or usurped power or confiscation, nationalisation, requisition, destruction of or damage to property by or under the order of any government or public or local authority;
- (b) warlike action by military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military Personnel or other agents; or
- (c) insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against the same.

# 4.8 Radiation & Nuclear

- (a) the radioactive, toxic, explosive or other hazardous or contaminating properties of any nuclear installation, reactor or other nuclear assembly or nuclear component thereof; or
- (b) any weapon of war employing atomic or nuclear fission or fusion or other like reaction or radioactive force or matter.

In addition, **Liberty** will not pay for any **Loss**, **Defence Costs** or any other amounts **Insured** under this **Policy** for :

# 4.9 Personal Injury

death, bodily or mental injury, sickness or disease, emotional distress or mental anguish of any **Person**. This exclusion shall not apply to **Claims** alleging emotional distress or mental anguish resulting from an **Employment Practice Breach**.

# 4.10 Property Damage

**Loss** of, damage to or destruction of any real or Personal property or any consequential Losses flowing from such **Loss**, damage or destruction.

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### 4.11 Penalties & Punitive Damages

- (a) any fines or penalties; or
- (b) any exemplary, aggravated, multiple or punitive damages.

#### **Claims Conditions** 5.

#### **Notification of Claims** 5.1

It is a condition precedent to cover under this **Policy** that as soon as the **Insured** becomes aware of a **Claim** or Inquiry during the Policy Period, the Insured notify Liberty as soon as practicable in writing of the Claim or **Inquiry**.

Where the **Insured** becomes aware of facts that might give rise to a **Claim** against the **Insured** or **Inquiry** that might involve the Insured during the Policy Period then the Insured may elect to report those facts in writing to Liberty as soon as the Insured becomes aware of those facts but before the end of the Policy Period in which case any Claim or Inquiry that subsequently arises out of those reported facts shall be deemed to have been reported to Liberty at the time those facts were reported to Liberty.

If the **Insured** reports a **Claim** or **Inquiry**, or facts that might give rise to a **Claim** or **Inquiry**, to **Liberty** then the Insured must give Liberty such information and co- operation as it may reasonably require including but not limited to:

- a description of the Claim or Inquiry; (a)
- (b) the nature of the alleged act, error or omission; (c) the nature of the alleged or potential Loss;
- (d) the names of actual or potential Claimants; and
- (e) the manner in which the Insured first became aware of the Claim or Inquiry.

# 5.2 Defence & Settlement

In the event of a Claim, the Insured has the right to appoint lawyers to conduct the defence and settlement of the Claim or to have Liberty do so. The **Insured** may only appoint lawyers approved by **Liberty**, that approval to be obtained in writing prior to their appointment.

If the **Insured** appoints lawyers, **Liberty** has the right to associate effectively in the defence and settlement of the Claim.

It is a condition precedent to cover under this **Policy** that the **Insured** must:

- take all reasonable steps to mitigate Loss; (a)
- (b) not agree to any waiver or limitation of or delay as to their legal rights of recovery against any other party;
- (c) not admit liability, negotiate any settlement, enter into any settlement agreement or incur any Defence Costs without the prior written consent of Liberty which consent shall not be unreasonably withheld; and

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- (d) give **Liberty** all the information and assistance that **Liberty** requires for the purpose of investigating:
  - (i) the cause and consequences of any **Claim**;
  - (ii) the **Insured**'s liability to any party in respect of any **Claim**; and
  - (iii) whether **Liberty** has any liability to the **Insured** under this **Policy** and, if so, the extent of its liability;

and where applicable, conducting the defence of any Claim.

# 5.3 Requirement to Contest a Claim

The **Insured** shall not be required to contest any **Claim** unless **Senior Counsel** advises that such **Claim** should be contested. In formulating such advice, **Senior Counsel** shall take into consideration the economics of the matter (including potential **Loss** and **Defence Costs**) and the prospects of the **Insured** successfully defending the **Claim**.

In the event that **Liberty** recommends settlement in respect of any **Claim** and the **Insured** does not agree that such **Claim** should be settled, then **Senior Counsel's** advice shall be obtained as to whether the **Claim** should be settled. In formulating such advice, **Senior Counsel** shall take into consideration the economics of the matter (including potential **Loss** and **Defence Costs**) and the prospects of the **Insured** successfully defending the **Claim**. If **Senior Counsel** advises that such **Claim** should be settled, the **Insured** may nevertheless elect to contest such **Claim** provided always that the liability of **Liberty** shall not exceed the amount for which the **Claim** could have been settled as recommended by **Liberty** plus **Defence Costs** incurred with **Liberty**'s prior written consent up to the date of such election.

### 5.4 Allocation Clause

In the event an **Insured** is a party to a demand, proceeding, **Inquiry**, investigation or examination which is covered only in part by this **Policy**, the **Insured** and **Liberty** will use their best efforts to agree upon a fair and proper allocation of **Loss**, **Defence Costs** or any other amounts **Insured** under this **Policy** which relates solely to what is covered under this **Policy**.

In the event that an agreement cannot be reached, **Senior Counsel** shall determine, as an independent expert but not as an arbitrator, a fair and proper allocation. Until the **Senior Counsel** has made his or her determination, **Liberty** may, in its absolute discretion, pay such **Loss**, **Defence Costs** or any other amount **insured** under this **Policy** as it considers appropriate.

# 5.5 Order of Payments

Liberty will pay for Losses, Defence Costs and other amounts Insured under this Policy in the order that they are presented to Liberty.

If it becomes apparent to **Liberty** that the **Limit of Liability** will not be sufficient to cover all such **Loss**es, **Defence Costs** and other amounts, then **Liberty** will first pay for **Losses**, **Defence Costs** and other amounts **Insured** under this **Policy** for which any **Insured Person** is legally liable. If after paying all such amounts there remains an unexhausted portion of the **Limit of Liability**, then **Liberty** will pay such **Loss**es, **Defence Costs** and other amounts for which the **Company** is entitled to indemnity under this **Policy**.

# 5.6 Subrogation

If **Liberty** grants indemnity under this **Policy** in respect of any **Claim**, then **Liberty** shall be subrogated to all the **Insured**'s rights of recovery in respect of such **Claim** whether or not payment has in fact been made and Policy Wordings – Directors & Officers Liability

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whether or not the **Insured** has been compensated in full for their **Loss**. Each **Insured** must, at its own cost, provide all reasonable assistance to **Liberty** (including, but not limited to, giving information, signing documents and giving evidence) to help enforce those rights.

The **Insured** must not do anything that may prejudice **Liberty**'s position or its potential or actual rights of recovery against any party. Any amounts recovered by **Liberty** in **Excess** of **Liberty**'s total payment to the **Insured** (including **Defence Costs**) shall be restored to the **Insured** less the cost to **Liberty** of such recovery.

# 5.7 Other Insurance

If Loss, Defence Costs or any other amounts **Insured** under this **Policy** are also potentially **Insured** under any other insurance **Policy** or policies, then the **Insured** must advise **Liberty** within a reasonable time of making a **Claim** under this **Policy** and provide **Liberty** with details of the other insurance.

# 5.8 Excess Insurance

If at the time of making any **Claim** under this **Policy** there is, or would be but for the existence of this **Policy**, any other **Policy** of indemnity or insurance in favor of or effected by or on behalf of the **Insured** applicable to such **Claim**, **Liberty** shall not be liable under this **Policy** to indemnify the **Insured** for such **Claim** except insofar as it concerns any **Excess** beyond the amount which would be payable under such **Policy** of indemnity or insurance had this **Policy** not been effected.

# 6. General Conditions

# 6.1 Limit of Liability

The maximum amount payable by **Liberty** under this **Policy** for all **Loss**, **Defence Costs** and other amounts **Insured** under this **Policy** is the **Limit of Liability** specified in the **Schedule**. The **Limit of Liability** is inclusive of any **Defence Costs**, **Inquiry** representation costs, **Sub-Limits** of Liability and other amount Insured under this Policy but does not include costs incurred by **Liberty** in determining whether the **Policy** provides insurance to the **Insured**.

# 6.2 Excess

**Liberty** will only pay in respect of each **Loss** (or alleged **Loss**) and associated **Defence Costs** and each **Claim** under the **Policy** for other amounts **Insured**, the amount which is above the applicable **Excess** specified in the **Schedule**. The **Excess** shall be the first amount borne by the **Insured** and shall remain uninsured.

# 6.3 Assignment

This **Policy** and any rights under or in respect of it cannot be assigned without **Liberty**'s prior written consent.

# 6.4 Valuation & Foreign Currency

All amounts referred to in this **Policy** are expressed and payable in the currency specified in the **Schedule**. If judgment is rendered, settlement is negotiated or any element of **Loss**, **Defence Costs** or any other amount **Insured** under this **Policy** is stated in a currency other than the currency specified in the **Schedule**, then payment under this **Policy** shall be made in that currency at the rate of exchange for the purchase of the currency specified in the **Schedule** published in the currency conversion website, <u>oanda.com</u> or, if it has ceased to be current, a currency conversion website selected by **Liberty** on the date, or if not published on that date then immediately thereafter, the final judgment is reached or the settlement is agreed upon.

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#### 6.5 **Notices**

Any notice given to Liberty under this Policy must be in writing and sent to Liberty as detailed in Claims Condition 5.1. A notice served by post, if not received earlier, is taken to have been received on the next day after posting. A notice served by fax is taken to be served only if a complete and correct transmission report is received and it is taken to be received by the addressee (whether it is in fact received or not) on the day of transmission.

# 6.6 Preservation of Right to Indemnity

If the **Company** is legally required or permitted to indemnify any **Insured Person** for **Loss**, **Defence Costs** or other amounts Insured under this Policy but fails or refuses to do so, then Liberty will pay for the Loss, Defence Costs or other amounts Insured under this Policy on behalf of the Insured Person. In such event the Company will be required to pay to Liberty the Excess specified in the Schedule for Insuring Clause 1.2.

#### Severability of Proposal 6.7

In issuing this Policy, Liberty has relied upon the statements, representations and information in the Proposal. The Proposal shall be constructed as a separate Proposal for Coverage by each Insured Person.

Failure by any **Insured** to comply with their duty of disclosure or misrepresentation by any **Insured** to **Liberty** shall not prejudice the right of any other Insured to cover under this Policy. Cover is only provided to an **Insured** who is innocent of and has no prior knowledge of such failure or misrepresentation.

### 6.8 Non-Imputation

For the purposes of determining the availability of cover provided under this **Policy**, the conduct of one Insured shall not be imputed to any other Insured, provided that cover is only provided to an Insured who is innocent of and has no prior knowledge of such conduct.

### 6.9 Knowledge of the Company

The **Company** will be deemed to have knowledge of any particular fact or conduct if any past, present or future chairman of the board, chief executive officer, chief operating officer, chief financial officer or chief legal officer (or any **Person** performing the duties of such officers irrespective of their title) of the **Company** has or ought to have knowledge of those facts or conduct.

### 6.10 Change in Control

If a Change in Control occurs during the Policy Period, this Policy will continue to provide cover but only in respect of Wrongful Acts committed or allegedly committed prior to the effective date of the Change in Control.

### 6.11 Governing Law & Jurisdiction

This **Policy** shall be governed and interpreted in accordance with the laws of India, and all **Claims** for indemnity under this **Policy** shall be decided in accordance with those laws.

Any dispute arising out of or in connection with this **Policy** shall be dealt with as per the Arbitration clause 6.14.

# 6.12 Policy Interpretation & Construction

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The headings in this **Policy** are for descriptive purposes only and do not form part of this **Policy** for the purpose of its construction or operation. Words used in the singular shall include the plural and vice versa. For the meaning of any words in bold refer to the **Schedule** or to Section 7 - Definitions. The **Schedule** hereto is a part of and forms an integral part of this **Policy** 

**6.13** The **Insured** may cancel this **Policy** at any time by giving notice in writing to Liberty, in which case **Liberty** will retain the short period rate as per the following table for the time the **Policy** has been in force.

For a period not exceeding	Short Period Rate
15 days	10% of the Annual rate
1 month	15% of the Annual rate
2 months	30% of the Annual rate
3 months	40% of the Annual rate
4 months	50% of the Annual rate
5 months	60% of the Annual rate
6 months	70% of the Annual rate
7 months	75% of the Annual rate
8 months	80% of the Annual rate
9 months	85% of the Annual rate
Above 9 months	The full Annual rate

The above is applicable provided there is no reported **Claim** under the **Policy** during the period of Insurance. In case of any reported **Claims** under the **Policy**, no refund of **Premium** shall be allowed upon .

**Liberty** may cancel this **Policy** at any time due to misrepresentation, fraud, non-disclosure of material facts or non-co-operation of the **Insured** by giving 30 days' notice in writing to the **Insured** by post to the **Insured**'s last known address.

Where the **Insured** comprises more than one **Person** or **Company**, it is agreed that the **Insured** referred to in the **Schedule** shall be the agent of each of the other **Insured Persons** or companies for the purposes of receiving any notice of cancellation pursuant to this condition, or any other notice, statement, document or information relating to this **Policy**.

# 6.14 Arbitration Clause

Any and all disputes or differences which may arise under, out of, in connection with or in relation to this **Policy**, or to its existence, validity or termination, or to the determination of the amount or any amounts payable under this **Policy**, shall be referred to a sole arbitrator to be appointed by the parties to the dispute within 30 days of any party giving notice of arbitration to the other(s).

In the event that the parties are unable to agree upon the identity of a sole arbitrator, the disputes or differences shall be referred to the decision of 3 arbitrators of whom one shall be appointed in writing by each of the parties within a period of 30 days after the failure to appoint a sole arbitrator and the third (who

Policy Wordings – Directors & Officers Liability

Liberty General Insurance Limited, Unit 1501 & 1502, 15th Floor, Tower 2, One International Center, Senapati Bapat Marg, Prabhadevi, Mumbai - 400013.

Phone: +91 22 6700 1313 Fax: +91 22 6700 1606, Email: care@libertyinsurance.in Call Toll Free No : 1800 266 5844, website : www.libertyinsurance.in

Call Toll Free No : 1800 266 5844, website : www.libertyinsurance.in IRDA of India registration number: 150 I CIN: U66000MH2010PLC209656



shall serve as Chairman) shall be appointed by the nominated arbitrators. In case either party shall refuse or fail to appoint an arbitrator within the aforesaid 30 days after receipt of notice in writing requiring an appointment, the other party shall be at liberty to appoint a sole arbitrator who shall thereafter be empowered to conduct the arbitration and determine the disputes or differences referred to him as if he had been appointed a sole arbitrator with the consent of both parties.

The parties shall share the expenses of the arbitrator or arbitral tribunal equally and such expenses, along with the reasonable costs of the parties in the arbitration, shall be awarded by the arbitrator or arbitral tribunal in favor of the successful party in the arbitration or, where no party can be said to have been wholly successful, to the party who has substantially succeeded. The place of arbitration shall be India, the language of the arbitration shall be English, the law applicable to and in the arbitration shall be Indian law and the arbitration process will be in accordance with the provisions of the Arbitration & Conciliation Act 1996, as amended from time to time.

It is a condition precedent to any right of action or suit upon this **Policy** that the award by such arbitrator or arbitrators shall be first obtained.

In the event that these arbitration provisions shall be held to be invalid then all such disputes shall be referred to the exclusive jurisdiction of the Indian courts.

# 6.15 Duty Of Disclosure:

This **Policy** shall be void and all **Premiums** paid hereon shall be forfeited to **Liberty** in the event of misrepresentation, misdescription or non-disclosure of any material fact in the **Proposal** form, **Person**al statement, declaration and connected documents, or any material information having been withheld.

### 6.16 Claim Settlement:

**Liberty** will settle the **Claim** under this **Policy** within 30 days from the date of receipt of necessary documents required for assessing the **Claim**. In the event that **Liberty** decides to reject a **Claim** made under this **Policy**, **Liberty** shall do so within a period of thirty days of the survey report or the additional survey report, as the case may be, in accordance with the provisions of Protection of **Policy**holders' Interest Regulations 2002.

### 6.17 Entire Contract

The **Policy** constitutes the complete contract of insurance. No change or alteration in this **Policy** shall be valid or effective unless approved in writing by **Liberty**, which approval shall be evidenced by an endorsement on the **Policy**. No agent shall or has the authority to change in any respect whatsoever any term of this **Policy** or waive any of its provisions.

### 6.18 Grievances:

In case the **Insured** is aggrieved in any way, the **Insured** may contact **Liberty** at the specified address, during normal business hours. In case the **Insured/Insured Person** has not got his/her grievances redressed by **Liberty** within 15 days, then he/she may approach the Insurance Ombudsman for the redressal of the same. A list containing the addressees of Offices of Ombudsman is attached to this **Policy**. **Policy** holder may also obtain copy of IRDA circular number 1385\_GI-2002\_ENG dated 26-04-2002, notification on Insurance Regulatory and Development Authority (Protection of **Policy** holders' interests) Regulations, 2002

# Grievance Redressal Procedure

We are concerned about you and are committed to extend the best possible services. In case you are not satisfied with our services or resolutions, please follow the below steps for redressal.



# Step 1

Call us on Toll free number: 1800-266-5844

(8:00 AM to 8:00 PM, 7 days of the week)

or

Email us at: care@libertyinsurance.in

or

Write to us at:

**Customer Service** 

# Liberty General Insurance Limited

Senapati Bapat Marg, Prabhadevi,

Unit 1501 & 1502, 15th Floor, Tower 2, One International Center,

# Step 2

If our response or resolution does not meet your expectations, you can escalate at Manager@libertyinsurance.in

# Step 3

If you are still not satisfied with the resolution provided, you can further escalate at Servicehead@libertyinsurance.in

Mumbai - 400013.

An acknowledgement will be sent on receipt of your concern, we would then investigate the matter internally and respond with a suitable resolution. Please share your contact details to enable us to get in touch with you.

In case you are not satisfied with the decision or resolution provided by the company you may approach the Insurance Ombudsman for redressal. The details of Insurance Ombudsman offices are given below:

Office of the Ombudsman and Contact Details	Areas of Jurisdiction
AHMEDABAD Office of the Insurance Ombudsman, Jeevan Prakash Building, 6th floor, Tilak Marg, Relief Road, Ahmedabad – 380 001. Tel.: 079 - 25501201/02/05/06 Email: bimalokpal.ahmedabad@ecoi.co.in	Gujarat, Dadra & Nagar Haveli, Daman and Diu.
BENGALURU Office of the Insurance Ombudsman, Jeevan Soudha Building, PID No. 57-27-N-19, Ground Floor, 19/19, 24th Main Road, JP Nagar, Ist Phase, Bengaluru – 560 078. Tel.: 080 - 26652048 / 26652049 Email: bimalokpal.bengaluru@ecoi.co.in	Karnataka.
BHOPAL	Madhya Pradesh

Policy Wordings - Directors & Officers Liability

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	Liberty_ General Insurance	
Office of the Ombudsman and Contact Details	Areas of Jurisdiction	
Office of the Insurance Ombudsman, Janak Vihar Complex, 2nd Floor, 6, Malviya Nagar, Opp. Airtel Office,Near New Market, Bhopal – 462 003. Tel.: 0755 - 2769201 / 2769202 Fax: 0755 - 2769203 Email: bimalokpal.bhopal@ecoi.co.in	Chattisgarh.	
BHUBANESHWAR Office of the Insurance Ombudsman, 62, Forest park, Bhubneshwar – 751 009. Tel.: 0674 - 2596461 /2596455 Fax: 0674 - 2596429 Email: bimalokpal.bhubaneswar@ecoi.co.in	Orissa	
CHANDIGARH Office of the Insurance Ombudsman, S.C.O. No. 101, 102 & 103, 2nd Floor, Batra Building, Sector 17 – D, Chandigarh – 160 017. Tel.: 0172 - 2706196 / 2706468 Fax: 0172 - 2708274 Email: bimalokpal.chandigarh@ecoi.co.in	Punjab, Haryana, Himachal Pradesh, Jammu & Kashmir, Chandigarh.	
CHENNAI Office of the Insurance Ombudsman, Fatima Akhtar Court, 4th Floor, 453, Anna Salai, Teynampet, CHENNAI – 600 018. Tel.: 044 - 24333668 / 24335284 Fax: 044 - 24333664 Email: bimalokpal.chennai@ecoi.co.in	Tamil Nadu, Pondicherry Town and Karaikal (which are part of Pondicherry).	
DELHI Office of the Insurance Ombudsman, 2/2 A, Universal Insurance Building, Asaf Ali Road, New Delhi – 110 002. Tel.: 011 - 2323481/23213504 Email: bimalokpal.delhi@ecoi.co.in	Delhi.	
<b>GUWAHATI</b> Office of the Insurance Ombudsman, Jeevan Nivesh, 5th Floor, Nr. Panbazar over bridge, S.S. Road, Guwahati – 781001(ASSAM).	Assam, Meghalaya, Manipur, Mizoram, Arunachal Pradesh,	

Policy Wordings – Directors & Officers Liability

	Liberty General Insurance
Office of the Ombudsman and Contact Details	Areas of Jurisdiction
Tel.: 0361 - 2132204 / 2132205 Fax: 0361 - 2732937 Email: bimalokpal.guwahati@ecoi.co.in	Nagaland and Tripura.
HYDERABAD Office of the Insurance Ombudsman, 6-2-46, 1st floor, "Moin Court", Lane Opp. Saleem Function Palace, A. C. Guards, Lakdi-Ka-Pool, Hyderabad - 500 004. Tel.: 040 - 65504123 / 23312122 Fax: 040 - 23376599 Email: bimalokpal.hyderabad@ecoi.co.in	Andhra Pradesh, Telangana, Yanam and part of Territory of Pondicherry.
JAIPUR Office of the Insurance Ombudsman, Jeevan Nidhi – II Bldg., Gr. Floor, Bhawani Singh Marg, Jaipur - 302 005. Tel.: 0141 - 2740363 Email: Bimalokpal.jaipur@ecoi.co.in	Rajasthan.
ERNAKULAM Office of the Insurance Ombudsman, 2nd Floor, Pulinat Bldg., Opp. Cochin Shipyard, M. G. Road, Ernakulam - 682 015. Tel.: 0484 - 2358759 / 2359338 Fax: 0484 - 2359336 Email: bimalokpal.ernakulam@ecoi.co.in	Kerala, Lakshadweep, Mahe-a part of Pondicherry.
KOLKATA Office of the Insurance Ombudsman, Hindustan Bldg. Annexe, 4th Floor, 4, C.R. Avenue, KOLKATA - 700 072. Tel.: 033 - 22124339 / 22124340 Fax : 033 - 22124341 Email: bimalokpal.kolkata@ecoi.co.in	West Bengal, Sikkim, Andaman & Nicobar Islands.
LUCKNOW Office of the Insurance Ombudsman, 6th Floor, Jeevan Bhawan, Phase-II, Nawal Kishore Road, Hazratganj, Lucknow - 226 001. Tel.: 0522 - 2231330 / 2231331 Fax: 0522 - 2231310 Policy Wordings – Directors &	Districts of Uttar Pradesh : Laitpur, Jhansi, Mahoba, Hamirpur, Banda, Chitrakoot, Allahabad, Mirzapur, Sonbhabdra, Fatehpur, Pratapgarh, Jaunpur,Varanasi, Gazipur, Jalaun, Kanpur, Lucknow, Unnao, Sitapur, Lakhimpur, Bahraich, Barabanki, Raebareli, Sravasti, Gonda, Faizabad,

Policy Wordings – Directors & Officers Liability



Office of the Ombudsman and Contact Details	Areas of Jurisdiction
Email: bimalokpal.lucknow@ecoi.co.in	Amethi, Kaushambi, Balrampur, Basti, Ambedkarnagar, Sultanpur, Maharajgang, Santkabirnagar, Azamgarh, Kushinagar, Gorkhpur, Deoria, Mau, Ghazipur, Chandauli, Ballia, Sidharathnagar.
MUMBAI Office of the Insurance Ombudsman, 3rd Floor, Jeevan Seva Annexe, S. V. Road, Santacruz (W), Mumbai - 400 054. Tel.: 022 - 26106552 / 26106960 Fax: 022 - 26106052 Email: bimalokpal.mumbai@ecoi.co.in	Goa, Mumbai Metropolitan Region excluding Navi Mumbai & Thane.
NOIDA Office of the Insurance Ombudsman, Bhagwan Sahai Palace 4th Floor, Main Road, Naya Bans, Sector 15, Distt: Gautam Buddh Nagar, U.P-201301. Tel.: 0120-2514250 / 2514252 / 2514253 Email: bimalokpal.noida@ecoi.co.in	State of Uttaranchal and the following Districts of Uttar Pradesh: Agra, Aligarh, Bagpat, Bareilly, Bijnor, Budaun, Bulandshehar, Etah, Kanooj, Mainpuri, Mathura, Meerut, Moradabad, Muzaffarnagar, Oraiyya, Pilibhit, Etawah, Farrukhabad, Firozbad, Gautambodhanagar, Ghaziabad, Hardoi, Shahjahanpur, Hapur, Shamli, Rampur, Kashganj, Sambhal, Amroha, Hathras, Kanshiramnagar, Saharanpur.
PATNA Office of the Insurance Ombudsman, 1st Floor, Kalpana Arcade Building,, Bazar Samiti Road, Bahadurpur, Patna 800 006. Tel.: 0612-2680952 Email: bimalokpal.patna@ecoi.co.in	Bihar, Jharkhand.
PUNE Office of the Insurance Ombudsman, Jeevan Darshan Bldg., 3rd Floor, C.T.S. No.s. 195 to 198, N.C. Kelkar Road, Narayan Peth, Pune – 411 030. Tel.: 020-41312555 Email: bimalokpal.pune@ecoi.co.in	Maharashtra, Area of Navi Mumbai and Thane excluding Mumbai Metropolitan Region.

Policy Wordings – Directors & Officers Liability



# GOVERNING BODY OF INSURANCE COUNCIL

Shri P.N. Gandhi, Secretary General

Smt Moushumi Mukherji, Secretary

3<sup>rd</sup> Floor, Jeevan Seva Annexe, S. V. Road, Santacruz (W), Mumbai – 400 054.

Tel: 022 - 26106889 / 671 / 980

Fax: 022 - 26106949

Email: inscoun@ecoi.co.in

For updated details of Insurance Ombudsman Offices you may visit Governing Body of Insurance Council (GBIC) website at http://www.gbic.co.in/ombudsman.html or our website at https://www.libertyinsurance.in/customer-support/grievance-redressal

#### 7. Definitions

In this **Policy**:

7.1 **Change in Control** means any one of the following events:

- (a) the Parent Company specified in the Schedule demerges, consolidates or merges with, or sells all or substantially all of its assets to a **Person**, entity or group of **Person**s or entities acting in concert;
- the Parent Company becomes a Subsidiary of another entity or becomes controlled by (b) another entity; or
- (c) an administrator, receiver or liquidator including provisional liquidator is appointed to the Parent Company.
- 7.2 Claim means any:
  - (a) written demand for damages or other legal remedy;
  - civil proceeding including third party proceeding or counter Claim; (b)
  - (c) criminal proceeding; or
  - (d) Any formal administrative or formal regulatory proceeding commenced by the filing of a notice of charges, formal investigative order or similar document,

first made or brought against an Insured Person during the Policy Period (or the extended Policy Period under Extension 2.7 in respect of "Extended Policy Period" or Optional Extension 3.1 in respect of "Former Directors & Officers", if applicable) and reported to Liberty during the Policy Period (or the extended Policy period under Extension 2.7 in respect of "Extended Policy Period" or Optional Extension 3.1 in respect of "Former Directors & Officers", if applicable) for a Wrongful Act which may result in Loss, Defence Costs or any other amounts Insured under this Policy.

Policy Wordings - Directors & Officers Liability

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Phone: +91 22 6700 1313 Fax: +91 22 6700 1606, Email: <u>care@libertyinsurance.in</u> Call Toll Free No : 1800 266 5844, website : www.libertyinsurance.in IRDA of India registration number: 150 I CIN: U66000MH2010PLC209656



Where Optional Extension 3.2 in respect of "Company Securities Liability" applies, reference to a Claim also includes a Securities Claim.

- 7.3 **Company** means the **Parent Company** specified in the **Schedule** and its **Subsidiaries**.
- 7.4 **Defence Costs** means:
  - (a) costs and expenses incurred by Liberty, or by an Insured but only with Liberty's prior written consent, solely for the benefit of the **Insured** in the investigation, settlement, defence or appeal of any **Claim** covered under this **Policy**; and
  - (b) the costs of obtaining Senior Counsel's advice or determination under this Policy.

Defence Costs does not include the Insured's salaries, wages, travel or accommodation expenses.

### 7.5 **Director** means a **Person** who:

- (a) is appointed to the position of director of the **Company**;
- is appointed to the position of alternate director of the **Company** and is acting in that capacity; (b) or
- (c) is not validly appointed as a director of the Company but acts in the position of a director of the Company.
- 7.6 Employee means a Person who is or was employed by the Company including any full time, part Employee does not include Directors, consultants, independent time or casual Employee. contractors, secondees to or agents of the Company or their respective Employees (including the Employees of labour-hire companies).

# 7.7 Employment Practice Breach means any:

- unfair, harsh, unreasonable, unjust or unlawful dismissal or termination of employment for (a) which a statutory remedy exists or allegedly exists;
- (b) harassment (including sexual harassment) of any kind in the workplace

including the alleged creation or permission of an harassing workplace environment; (c) discrimination on any unlawful basis;

- (d) victimisation on any unlawful basis;
- (e) misleading or deceptive advertising or representation in respect of employment;
- (f) unfair failure to employ or promote, unfair deprivation of a career opportunity, unfair discipline, unfair failure to grant tenure or negligent performance evaluation;
- unlawful interference with privacy; (g)
- (h) denial of natural justice or denial of procedural fairness;
- (i) defamation; or invasion of privacy
- (j) wrongful infliction of emotional distress, anguish or humiliation,

Policy Wordings - Directors & Officers Liability

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committed or allegedly committed against an Employee or prospective Employee in respect of that Person's past, present or prospective employment with the **Company**.

- 7.8 Inquiry means any administrative or regulatory proceeding, official investigation, examination or **Inquiry** into the affairs of the **Company** at or in which:
  - (a) an Insured Person is legally required to attend; or
  - an Insured Person has been specifically designated in writing as a Person under (b) investigation in respect of their conduct as a Director or Officer.
- 7.9 Insured means any Insured Person and the Company.
- 7.10 Insured Person means any past, present or future Director, Officer or Employee of the Company.

In the case of a pension, retirement or provident benefit fund established for the benefit of Employees, Insured Person also includes a natural Person trustee or a director or officer of a corporate trustee or a Policy committee member.

Insured Person does not include any independent contractors, professional consultants, service providers, auditors, receivers, managers, liquidators, administrators, trustees, mortgagees in possession or the like, or any **Employees** of such **Persons** or entities, who are not employed by the **Company**.

# 7.11 Liberty means "Liberty General Insurance Company Limited"

- 7.12 Loss means:
  - damages or Claimant's costs or both payable by the Insured pursuant to an award or (a) judgment entered against the Insured;
  - settlements negotiated by Liberty and consented to by the Insured; or (b)
  - settlements negotiated by the Insured but only with the prior written consent of (c) Liberty.

Loss does not include:

- amounts uninsurable at law; (i)
- (ii) salaries, wages, travel or accommodation expenses of an **Insured** incurred in assessing, investigating, dealing with or assisting others to deal with the Claim; or
- (iii) any tax imposed or payable in respect of the **Premium** or any payment of **Insured** amounts made under this Policy.

All **Loss** attributable to one source or originating cause will be deemed one **Loss**.

- 7.13 Not-for-Profit Entity means any entity with a written constitution prohibiting the distribution of profits or assets amongst its members during the lifetime of the entity or upon its winding up.
- 7.14 Officer means an Employee (including any Company secretary) who:
  - makes, or participates in making, decisions that affect the whole, or a substantial part, of the (a) business of the Company; or
  - (b) is concerned in, or takes part in, the management of the **Company**.

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- 7.15 **Outside Entity** means:
- (a) any Not-for-Profit Entity; and
- (b) any other entity specifically listed as such by **Liberty** in an endorsement to this **Policy**.
- 7.16 Policy means this Policy wording, any endorsements, riders to it, the Schedule and the Proposal.
- 7.17 Policy Period means the period of time specified in the Schedule unless the Policy is cancelled in which event the **Policy Period** will end on the effective date of the cancellation.
- 7.18 Pollutant means any solid, liquid, gaseous, biological or thermal irritant or contaminant including, but not limited to, smoke, vapour, soot, fumes, noise, acids, alkalis, compounds, chemicals, asbestos, mould or waste. Waste includes materials to be recycled, reconditioned or reclaimed.
- 7.19 **Premium** means the amount payable by the **Insured** for this **Policy** including any applicable charges advised by Liberty.
- 7.21 **Proposal** means the **Proposal** form and any other information submitted by the **Insured** in applying for this insurance which shall be incorporated in and form the basis of this **Policy**.
- 7.22 Schedule means the Schedule attached to this Policy and signed by an authorised representative of Liberty.
- 7.23 Securities means any security representing an equity interest in or debt of the Company.
- 7.24 Securities Claim means any:

(a) written demand for damages or other legal remedy or civil proceeding including third party proceeding or counter Claim brought either directly or derivately by any holder of Securities (other than a **Director** or **Officer**) in the holder's capacity as an investor in the **Company**; or

Any formal administrative or formal regulatory proceeding commenced by the filing of a notice (b) of charges, formal investigative order or similar document,

first made or brought against the Company during the Policy Period (or the extended policy period under Extension 2.7 in respect of "Extended Policy Period", if applicable) and reported to Liberty during the Policy Period (or the extended policy period under Extension 2.7 in respect of "Extended Policy Period", if applicable) for a Wrongful Act which may result in Loss or Defence Costs Insured under this Policy.

- 7.25 Senior Counsel shall mean a Senior Counsel so designated by any High Court in India and mutually agreed upon by the **Company** and the **Insured**.
- 7.26 **Subsidiary** means any **Company** which, according to the laws of India:
  - was or is a Subsidiary of the Parent Company prior to or at the commencement of the (a) **Policy** Period; or
  - (b) becomes a Subsidiary during the Policy Period but only in accordance with Extension 2.5 in respect of "New Subsidiaries".

Cover in respect of any such Company applies only in respect of Wrongful Acts committed or allegedly committed whilst the **Company** was or is a **Subsidiary**.

Policy Wordings - Directors & Officers Liability

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Call Toll Free No: 1800 266 5844, website : www.libertyinsurance.in IRDA of India registration number: 150 I CIN: U66000MH2010PLC209656



### 7.27 Wrongful Act means any:

- (a) act, error or omission including breach of duty, breach of trust, neglect, misstatement, misleading statement, misrepresentation, breach of trust or breach of warranty of authority, including for the avoidance of doubt any actual or alleged wrongful or unfair committed or allegedly committed by an **Insured Person** in his or her capacity as a Director or Officer; or
- (b) matter Claimed against an **Insured Person** solely because of his or her status as a **Director** or **Officer**.

Wrongful Act includes any Employment Practice Breach but it does not include any other act, error or omission committed or allegedly committed against an Employee.

For the purposes of any **Securities Claim** against the **Company**, **Wrongful Act** means any act, error or omission including breach of duty, breach of trust, neglect, misstatement, misleading statement, misrepresentation or breach of warranty of authority committed or allegedly committed by the **Company** in connection with the purchase or sale of, or the offer to purchase or sell, **Securities** whether such purchase, sale or offer involves a transaction with the **Company** or occurs in the open market.

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